



SARDAR PATEL UNIVERSITY, MANDI
“CONDUCT BRANCH”

No. 1/2022/SPU/Mandi/Conduct-4409-17

Dated: 09.06.2025

The Principal

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Subject:- Appointment of Centre Superintendent & Creation of Examination Centres for End Semester Examinations June, 2025.

Sir / Madam,

It is to inform that your college has been created as **an Examination Centre** for the conduct of End Semester Examinations June, 2025 for the following Courses: -

SN.	Name of the Examination Centre	Name of Institution(s) Clubbed with Examination Centre / Centre Code	Courses
District CHAMBA			
01.	Govt. College Chamba [Also for MA Private]	[1006]	MA (English, Economics, Hindi, History, Pol. Sci.) M.Sc. Maths, PGDCA, , B.Ed. BBA, BCA, B.Voc. (HT) & B.Voc. (RM)
02.	B.T.C., DAV College, Banikhet, Chamba	[1016]	BBA, BCA, M.Sc., Physics, M.Sc. Chemistry)
District KANGRA			
03.	Govt. College Dharamsala [Also for MA Private]	[2017]	MA (English, Economics, Hindi, History, Pol. Sci.) MA/M.Sc. Maths/ Geography, M.Com. PGDCA, BBA, BCA, B.Voc. (HT) & B.Voc. (RM) B.Ed.
04.	Gian Jyoti Institute of Teachers Education, Ichhi at Rajol Kangra.	[2060]	BBA, BCA
05.	Dronacharya College of Education, Rait	[2043]	B.Ed., BBA, BCA, PGDCA, M.Ed.
06.	KLB, DAV College for Girls, Palampur,	[2061]	BBA, BCA, B.Ed., M.Com. MCA, MA (Hindi, History, Pol. Science)
07.	GGSD College, Rajpur, Palampur.	[2039]	BBA, BCA, PGDCA
08.	SCVB Govt. College Palampur [Also for MA Private]	[2027]	BBA, BCA MA (English, Economics, Hindi,) M.Sc. Zoology
09.	Govt. College Dhaliara [Also for MA Private]	1. Thakur P.G College Of Education, Dhaliara Kangra [2016]	BBA, BCA, B.Voc. (HT) & (RM), B.Ed., M.Ed. M.Sc. (Physics, Chemistry, Mathematics, Botany, Zoology) M.Com., MBA, PGDCA
10.	Govt. College Indora Tehsil Indora, Kangra	1. Minerva College of Education Changrara Bhapoo Indora [2019]	B.Ed. BCA, PGDCA
11.	Govt. College Jawala Ji [Also for MA Private]	1. Laureate Institute of Mgt & Inf. Tech. Kathog, Jawalaji, [2006]	BBA, BCA, B.Ed., PGDCA, MA (English, Pol. Science, Math) M.Com.

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12.	Govt. Arya Degree College Nurpur [Also for MA Private]	[2026]	B. Voc. (RM) & (HT), B.Ed. MA (English, Economics, Hindi, History, Pol. Sci.)
13.	Govt. College Baijnath [Also for MA Private]	[2012]	BBA, BCA, MA(English, Economics, Hindi, History)
14.	Govt. College Dehri	[2015]	B. Ed. MA Economics, MA/M.Sc. Math, M.Sc. Physics
15.	Govt. College Thural	[2031]	BCA, PGDCA
16.	Govt. College Naura.	[2025]	BCA
17.	Govt. College Nagrota Bagwan	[2023]	BBA, BCA, M.Com. M.Sc. Math MA English
18.	Govt. College Nagrota Surian	[2024]	BCA
19.	MCM DAV College, Kangra [Also for MA Private]	[2040]	BCA, BHM , PGDCA, M.Com., B.Ed. MA (English, Economics, Hindi, History, Pol. Sci.) MA/M.Sc. Maths. M.Sc. (Physics, Chemistry, Botany, Zoology)
District KULLU			
20.	Govt. College Kullu [Also for MA Private]	1. Kullu College of Education, Bohgana, Garsa Kullu [3007]	BBA, BCA, B.Voc (HT)& RM), MTTM, MA (English, Economics, Hindi, History, Pol. Sci.) MA/M.Sc. Maths, B.Ed.
21.	Govt. College Haripur (Manali) [Also for MA Private]	[3006]	B. Voc. (HT) & (RM), M. Com., MA English, MA Pol. Science
22.	RTTI, Sarabai, PO Bhuntar, Kullu	[3011]	B.Ed., BPed., BBA, BCA
District MANDI			
23.	Noble College of Education, Pandoh.	[5023]	B.Ed.
24.	Sardar Patel University Campus Mandi	[5041]	B. Sc./M.Sc. Physics (Int.) (Physics/Chemistry/Ind. Chemistry/Env. Sci. /Botany/Zoology) MA (History /Pub.Adm.), MBA, MCA
25.	Vallabh Govt. College Mandi [Also for MA Private]	[5014]	MA (Eng., Eco., Hindi, History, Pol. Sci.) M.Com., MA/M.Sc. Maths, PGDCA, , B.Ed., BBA, BCA, B.Voc. (HT) & B.Voc. (RM)
26.	Jagriti Teacher Training College, Vill. Daodhar, Talyahar, Mandi	[5030]	B.Ed.
27.	Vijay Institute of Higher Education, Vill. & P.O. Bhangrotu Balh, Mandi	[5025]	BBA, BCA, BHM, PGDCA
28.	Laljee B.Ed. College, Mandi (H.P.)	[5032]	B.Ed.
29.	Vijay Memorial College of Education, Vill. Barsu PO Bagla The. Balh, Mandi	[5036]	B.Ed.
30.	Abhilashi College of Education, Ner- Chowk, Tehsil Balh, Mandi	1. Abhilashi PG Institute of Sciences, Nerchowk, Mandi [5026]	B.Ed. M.Sc. (Physics, Chemistry, Botany)
31.	Krishma Education Centre, Ner- Chowk, Mandi	[5031]	B.Ed.
32.	Minerva College of Education, Baggi,	[5042]	B.Ed.
33.	Maharaja Lakshman Sen Memorial College, Sundernagar, Mandi. [Also for MA Private]	1. Namdhari College of Education, Bhojpur, Sundernagar, Mandi. 2. Himalyan College of Education, Pungh, Sundernagar. 3. Gayatri College of Education, Kangoo, Sundernagar, Mandi [5022]	BBA, BCA, BPE, B.Ed., BPED, M.Sc. (Physics, Chemistry, Botany, Zoology)
34.	Govt. College Karsog [Also for MA Private]	1. Bhardwaj Shikshan Sansthan, P.O. Baral, Karsog, Mandi. [5013]	B.Ed., MA English, MA Hindi, MA Pol. Science.

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35.	Govt. College Sarkaghat [Also for MA Private]	2. Lord Buddha College of Education, Upper Bhambla, Baldwara, Mandi. [5016]	BBA, BCA, B. Voc. (HT) & B. Voc. (RM), B.Ed., PGDCA, MA Economics, MA Pol. Science, M.Sc. Physics, M. Sc. Chemistry.
36.	Govt. College Jogindemagar [Also for MA Private]	1. Neelam College of Education, V. Jimjima, Manja, Jogindernagar. [5012]	BBA, BCA, B.Ed., MA English, MA Economics PGDCA
37.	Govt. College Dharampur, District Mandi (HP) [5011]	---	MA English (Regular)

The examinations are commencing from **13th June, 2025** and the date-sheet is displayed on the website of the University i.e. **www.spumandi.ac.in**. **You are appointed as Sr. Centre Superintendent** for these examinations. Further appointment of staff for conduct of these exams will be made at your level as per the university norms. **(if, not appointed by the University).**

The norms for appointment of staff for conduct of examinations and remuneration to be paid are as follows:

SN	Designation	Particulars	Remuneration per session (in Rs.)
01.	Senior Superintendent	One in an Examination Centre	Rs. 350/- plus Rs. 700/- for opening and closing of centre
02.	Centre Superintendent	One in an Examination Centre. Additional will be appointed beyond the strength of 800 candidates.	Rs. 325/- plus Rs. 650/- for opening and closing of centre
03.	Deputy Superintendent	One in an Examination Centre. Additional will be appointed beyond the strength of 800 candidates.	Rs. 275/- plus Rs. 550/- for opening and closing of centre
04.	Assistant Superintendent / Invigilator	One admissible for every 30 candidates and part thereof in a centre or seating capacity less than 40 candidates per Room/Hall	Rs. 250/- per session
05.	Clerk with Senior Superintendent	One in an Examination Centre. Additional will be appointed beyond the strength of 800 candidates.	Rs. 200/- per session
06.	Clerk with centre Superintendent	One in an Examination Centre. Additional will be appointed beyond the strength of 800 candidates.	Rs. 200/- plus Rs. 400/- for opening and closing of centre
07.	Daftri	One in an Examination Centre	Rs. 100/- plus Rs. 90/- for opening and closing
08.	Waterman	One each on student strength of every 100 or part thereof.	Rs. 100/- per session
09.	Safai Karamchari	One in an Examination Centre	Rs. 100/-
10.	Chowkidar	One in an Examination Centre	Rs. 100/- per day from the date of receipt of Question Papers

In case if there will be any changes in the Date Sheet, in that case. It must be ensured personally by the Centre Superintendent and Senior Superintendent that every day in every session the correct question paper packet is opened.

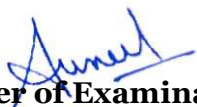


The 40 Pages Answer booklets have been already sent to your examination centre. It is requested to keep the Answer Booklets in safe custody. The record of daily use of Answer Booklets be prepared properly to avoid any misuse. At the end of all the examination the consolidated record of Answer Booklets be sent to this university along with last Packet.

- The Question Papers will be sent to you before the start of examination.
- You are requested to please check the Question Papers with your demand and number of students appearing in all the subjects.
- Daily management of Question Papers be done as per norms.
- Used Answer Booklets packets in sealed cloth bag are to be sent to:

**Er. Haneet Rana, Assistant Registrar,
SPU Mandi (HP)-175001**
through insured parcel.


- Evening Packet to be kept in custody and is to be sent along with next day's Packet.
- Date-sheet is available on University website i.e. www.spumandi.ac.in
- Attendance List will be available on Principals' Desk which is to be provided to Superintendent.
- Cut List will be available on Principals' Desk which is to be provided to Superintendent.
- Please provide Account No. & IFSC Code of your institution so that contingency advance can be sent to you.


Controller of Examinations

Endst. No. 4409-4417 Dated Mandi 9th June, 2025

Copy to: -

01. The Dean Academic Affairs, SPU Mandi (HP) – 175001
02. The Registrar, SPU Mandi (HP) – 175001
03. The Finance Officer, SPU Mandi (HP) – 175001
04. All the Principals of Govt. / Aided / Private Colleges concerned.
05. Coordinator Examination, SPU Mandi (HP) – 175001
06. The Assistant Registrar (Examination), SPU Mandi (HP) – 175001
07. Nodal Officer Website, SPU Mandi (HP) – 175001
08. PS to Hon'ble VC, SPU Mandi (HP) – 175001
09. Guard file.


Controller of Examinations